

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please contact the Monitoring Officer who is Gavin Milnthorpe, Town Hall, Main Road, Romford. RM1 3BD, or email gavin.milnthorpe@havering.gov.uk

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Central Park Leisure Centre Solar Award of Contract To award the contract for the supply and installation of the car port and PV panel project at Central Park Leisure Centre	Strategic Director, People	Not before December		Guy Selfe Health and Wellbeing Manager guy.selfe@havering.gov.uk	
Approval to award procurement for fresh & frozen meat and poultry HES Catering services is seeking approval to award a framework contract to successful suppliers for a Procurement Across London (PAL) framework for fresh & frozen meat and poultry.	Cabinet	December		Sarah Hales Sarah.Hales@havering.gov.uk	
Communications Strategy Cabinet will be asked to agree the Council's Communications Strategy	Cabinet	December		Marcus Chrysostomou Head of Communciations marcus.chrysostomou@havering.gov.uk	
Award of Contract for Highways Services	Cabinet	December		Mel Gadd Highways Serice Unit Manager	

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A decision will be taken to award the contract for Highways Services.				mel.gadd@havering.gov.uk	
Street Lighting Contract A decision will be taken to award the contract for street lighting services.	Cabinet	December		Mel Gadd Highways Service Unit Manager mel.gadd@havering.gov.uk	
Future Management of Brittons 3G Pitch Cabinet will be asked to make a decision on the future management of the Brittons Playing Field 3G pitch	Cabinet	December		Guy Selfe Health and Wellbeing Manager guy.selfe@havering.gov.uk	
Highway Maintenance Plan Policy Cabinet will be asked to approve the Highway Maintenance Plan	Cabinet	December		James O Regan Highways & Traffic manager James.ORegan@havering.gov.uk	
Healthy Child Programme Contract Extension Cabinet will be asked to extend the Healthy Child	Cabinet	December		Daren Mulley daren.mulley@havering.gov.uk	

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	Programme contract with NELFT for two years (1st April 2025 - 31st March 2027)					
	Permission to bid for DFE capital grant to develop local children's homes Cabinet will be asked to agree that a bid to attract DFE capital funding can be undertaken	Cabinet	December		Simon Brown Commissioner and Project Manager simon.brown@havering.gov.uk	
	Permission to direct award Adults EDT contract 2025-2030 Cabinet will be asked to approve the award of contract for Adults EDT from 2025-2030	Cabinet	December		Sophie Barron Commissioner & Project Manager sophie.barron@havering.gov.uk	
	Office to residential conversions to accommodate homeless families - Chesham House Cabinet will be asked to approve arrangements to enter into two 10+ year lease	Cabinet	December		Darren Alexander Assistant Director of Housing Demand Darren.Alexander@havering.gov.uk	

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	agreements in order to secure 95 units of affordable temporary accommodation.					
	To purchase the 4 bedroom bungalow at 13 King Edward Avenue RM13 9RH Purchase of a 4 bedroom bungalow at 13 King Edward Avenue RM13 9RH	Director of Housing and Property	Not before December		Shouaibul Islam Sales & Marketing Officer, Housing Management Shouaibul.islam@havering.gov.uk	49. R KED- Prop Purch 13 King Edward Avenue 05 12 24F 49. Exempt Appendix A valuation report - 13 King Edward Avenue 49 Exempt Appendix B Financial Report - 13 King Edward Avenue 49. Exempt appendix C Land Registry EGL70721 - 13 King Edward Avenue
	Contract Extension for Semi –	Director, Starting	Not before		Charles Ryan	

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	<p>independent support service. Widecombe/Park End. Permission to award a contract extension for 18 months for the Semi- Independent Support Service Widecombe/Park End. The extension will be from 1/9/2024 - 28/2/2026. In order to avoid the need for a future waiver a procurement process will commence in December 2024 giving us sufficient time to tender, award and mobilise the new contract. This work will include completing a PIF and then working with procurement to develop a procurement plan along with the support of a Project Board to produce the key tender documents and evaluate the bids.</p>	Well	December		Portfolio Manager Supported Housing Charles.Ryan@havering.gov.uk	
	Acceptance of a Grant to deliver employment support -	Strategic Director, People	Not before December		Amanda Montague	

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	Connect to Work Acceptance of grant funding from DWP managed through Local London to deliver employment support to disadvantaged residents - Connect to Work				amanda.montague@havering.gov.uk	
	Provision of temporary homes for the Waterloo Estate To confirm arrangements for temporary homes on the Waterloo Estate	Cabinet	January		Maria Faheem Maria.Faheem@havering.gov.uk	
	Access to Homes Policy (2024) Cabinet will be asked to approve the 'Housing Customer Standards policy' in order to align standards with corporate values	Cabinet	January		Joe Agius Strategy & Policy Officer joe.agius@havering.gov.uk	
	Approval to commence procurement for Frozen Food and Grocery HES Catering services is	Cabinet	January		Sarah Hales Sarah.Hales@havering.gov.uk	

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	seeking approval to commence a procurement process to set up a Procurement Across London (PAL) framework for frozen food and grocery.					
	Tenancy Policy Cabinet will be asked to approve the implementaiton of the new Tenancy Policy	Cabinet	January		James Delaney Stratey & Policy Officer james.delaney@havering.gov.uk	
	Office to Residential Conversion to accommodate homeless families - Eastgate House Cabinet will be asked to : <ul style="list-style-type: none"> • Approve the proposal to enter into an agreement for lease with NHG for the sole use and occupation of Eastgate House, a 	Cabinet	January		Darren Alexander Assistant Director of Housing Demand Darren.Alexander@havering.gov.uk	

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	<p>34 unit building in Basildon, under which the Council will be obliged to take a 10 year less a day lease of Eastgate House upon completion by NHG of refurbishment works.</p> <ul style="list-style-type: none"> • Approve the Council entering into an underlease with Queens Letting and Management (QLM), a community interest company once established, for Eastgate House 					

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	on a back to back basis.					
	Education Funding - revised approach to funding and rates of High Needs Pupils in special units and mainstream schools - update on the Delivering Better Value programme - - approval in principle of Schools funding formula (final figures to be confirmed in February MTFS paper) - new approach to management of schools in deficit	Cabinet	January		Katherine Heffernan Head of Finance Katherine.Heffernan@havering.gov.uk	
	Permission to delegate purchase of food waste caddies/food waste vehicles Permission to delegate purchase of food waste caddies/food waste vehicles to Director of Environment Imran Kazalbash	Cabinet	January		Jacki Ager jacki.ager@havering.gov.uk	

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Libraries Consultation Cabinet will be asked to agree next steps for libraries and potential closures following the recent libraries public consultation.	Cabinet	January		Guy Selfe Health and Wellbeing Manager guy.selfe@havering.gov.uk	
Havering Wates Regeneration LLP - 2024-2026 Business Plan Update Cabinet will be asked to agree the Havering Wates Regeneration LLP - In-Year Review of 2023/24 Business Plan	Cabinet	January		Maria Faheem Maria.Faheem@havering.gov.uk	
Bridge Close Regeneration - Proposed Making of the Planning Compulsory Purchase Order Cabinet will be asked to consider the Compulsory Purchase Report and delegate authority to the relevant Cabinet Member/Officers to	Cabinet	January		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	

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	make the compulsory purchase order for the Bridge Close regeneration scheme at the appropriate time.					
	Approval to extend windows and doors contract Approval to 1 year extension to existing contract with Equans for renewal of windows and doors in HRA properties, as permitted by initial approval	Cabinet	January		Mark Howard mark.howard@havering.gov.uk	
	Council Tax base 2025/26 Setting the Council Tax base for 2025/26	Cabinet	January		Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	
	Bridge Close Regeneration LLP Business Plan Update 2025-26 For cabinet to agree the 2025-26 business plan for Bridge Close Regeneration and any other	Cabinet	January		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	

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	recommendations set out in the report.					
	Contract Award for the Supply of Temporary Workers Cabinet will be asked to approve the award of contract for the provision of temporary workers	Cabinet	January		Euan Beales Head of Procurement & Contract Management euan.beales@havering.gov.uk	
	Outline Proposals to address Early Years, Primary, Secondary and SEND rising rolls – Update to Phase 5 expansion Programme Officers to outline proposals to address Early Years, Primary, Secondary and Special Educational Needs and Disability rising rolls – Update to Phase 5 expansion Programme. Cabinet to approve selected proposals.	Cabinet	January		Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	

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	Mercury Land Holdings Business Plan Update 2025/26 To agree to revisions to the Mercury Land Holdings business plan including budget profiles	Cabinet	January		Mark Butler mark.butler@onesource.co.uk Tel: 01708 432947	
	Secure funding for the build of Aldwych Close (New build of an In-borough Residential Care Home and Short Breaks Facility for Children with SEND and Subsequent Care Service Provision) Secure funding for the build element of Aldwych Close - Build provisional date in Q3 25-26 and completion is Q3 26-27. (Some history to the proposed scheme below) The proposed 6-bed facility will be divided into: 4-bed unit allocated to	Cabinet	January		Charles Ryan Portfolio Manager Supported Housing Charles.Ryan@havering.gov.uk	

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	<p>overnight and weekend short breaks 2-bed bed unit allocated to long term residential placements</p> <p>In 2023, after the resumption of the project, there was an opportunity to receive match capital funding for the scheme through a DfE sponsored process. A submission was made but unfortunately rejected because the scheme would not be dealing with looked after children alone.</p> <p>Increases in capital costs for building projects has meant that the scheme is more expensive than originally envisaged. It is therefore incumbent for us to return to Cabinet with an updated business case to get approval for the expenditure and to show that</p>					

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benefits will still accrue. The business case is now available to scrutinise.					
Microsoft Enterprise Agreement Award Approval to award the Microsoft Enterprise Agreement Contract.	Strategic Director, Resources	Not before January		Jenna Brophy Programme Manager Jenna.Brophy@havering.gov.uk	
Building safety works to lifts at four high-rise blocks Approval to vary the high-rise lift upgrade contract by the addition of building safety works to the lifts at four other high-rise blocks	Strategic Director, Place	Not before January		James Johnson Senior Project Manager James.johnson@havering.gov.uk	
Mayor's Office for Policing and Crime London Crime Prevention Fund Grant Acceptance To approve the Mayor's Office for Policing and Crime London Crime Prevention Fund grant for 2025-29	Strategic Director, Place	Not before January		Diane Egan diane.egan@havering.gov.uk	

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Acceptance of Section 31 Grant for Simpler Recycling Acceptance of £1.894m capital grant funding from DEFRA for the introduction of household food waste collections in Havering.	Director of Environment	Not before January		Jacki Ager jacki.ager@havering.gov.uk	
Green Car Scheme Tusker Direct Limited Agreement to launch a Green Car Scheme with Tusker as part of employee salary sacrifice reward and benefits package via Vivup discount platform.	Strategic Director, Resources	Not before January		Ross Marshall HR Wellbeing Consultant ross.marshall@havering.gov.uk	
HRA Business Plan Update 2025-2055 Cabinet will be asked to agree the Housing Revenue Account business plan update and set HRA budgets in accordance with the report.	Cabinet	February		Paul Walker Interim Director of Housing & Property paul.walker@havering.gov.uk	

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Acceptance of Additional Grant from the Greater London Authority for Regeneration Schemes Accept and allocate additional grant funding from the Greater London Authority (GLA) for regeneration projects delivering affordable housing for local people	Strategic Director, Place	Not before February		Kirsty Moller Head of Programme & Support (Housing & Property) kirsty.moller@havering.gov.uk	
Street Naming and Numbering Policy A decision to approve a revised Street Naming and Numbering Policy	Cabinet	March		Hayley Ayris hayley.ayris@havering.gov.uk	
Award of contract to re-roof the Havering Town Hall and associated works Authority to award a contract to re-roof the Havering Town Hall and associated works	Cabinet	March		Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk	
Violence Against Women and Girls (VAWG) Strategy &	Cabinet	March		Kerry Wright Senior Community Safety Officer	

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	Action Plan 2025 - 2029 Cabinet will be asked to approve a 4 year Violence Against Women & Girls Strategy Action Plan.				kerry.wright@havering.gov.uk	
	Acquisition of Property in Rainham for the GLA Council Housing Acquisition Programme To secure permission for the acquisition of new build property for the Council Housing Acquisition Programme	Cabinet	March		Mark Butler mark.butler@onesource.co.uk Tel: 01708 432947	
	Children's Social Care Yearly Uplift - Children's Social Care Contracts Approval to implement the Children's Social Care Yearly Uplift for Children's Social Care Contracts	Director Children's Services	Not before March		Simon Brown Commissioner and Project Manager simon.brown@havering.gov.uk	
	Delegation of Individual Child Care Fee Uplifts to the	Director Children's Services	Not before March		Simon Brown Commissioner and Project Manager	

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	Director of Children's Services and their appointed officers Approval to delegate Individual Child Care Fee Uplifts to the Director of Children's Services and their appointed officers.				simon.brown@havering.gov.uk	
	Children's Social Care Yearly Uplift - Direct Payments Approval to implement Children's Social Care Yearly Uplift for Direct Payments	Director Children's Services	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Adult Social Care Yearly Uplift - Supported Living Approval to implement Adult Social Care Yearly Uplift for Supported Living	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Adult Social Care Yearly Uplift - Specialist Day Services Approval to implement Adult Social Care Yearly Uplift for Specialist Day Services	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Adult Social Care Yearly Uplift	Strategic Director,	Not before		Laura Wheatley	

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- Specialist Residential & Nursing Care Approval to implements Adult Social Care Yearly Uplift for Specialist Residential & Nursing Care	People	March		Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Adult Social Care Yearly Uplift - Older Persons Residential & Nursing Care Approval to implement Adult Social Care Yearly Uplift for Older Persons Residential & Nursing Care	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Adult Social Care Yearly Uplift - Homecare Approval to implement Adult Social Care Yearly Uplift for Homecare	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Adult Social Care Yearly Uplift - Direct Payments Approval to implement Adult Social Care Yearly Uplift for Direct Payments	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	

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Adult Social Care Yearly Uplift - Adult Social Care Contracts Approval to action Adult Social Care Yearly Uplift for Adult Social Care Contracts	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property Release of Funding to Enable Acquisition of Relocation Property	Leader of the Council	Not before May		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	